

## Childcare Reference

The applicant named below is applying to be an au pair in the USA with Au Pair International. This reference will be presented to prospective host families. Please answer the following as honestly and completely as possible. If you don't feel comfortable writing in English, you may complete the reference in your native language. You will be contacted by the local office to confirm this reference.

### Au Pair Program Applicant

Applicant's Last Name \_\_\_\_\_

Applicant's First Name \_\_\_\_\_

Nickname (optional) \_\_\_\_\_

### ASSOCIATION WITH APPLICANT

How long have you known the applicant? \_\_\_\_\_

Are you related to the applicant?  Yes  No (Note: Relatives may not complete this form)In what setting did you observe the applicant's childcare skills?  I was/is the applicant's colleague in a childcare setting The applicant cared for my children I was/is the applicant's supervisor in childcare setting Other (Please Explain) \_\_\_\_\_

### CHILDCARE EXPERIENCE

#### Total Childcare Hours (Required)

Total number of hours applicant provided childcare for children (any age): \_\_\_\_\_ hours of childcare

Of these, total number of hours applicant provided childcare for children younger than 2 years of age: \_\_\_\_\_ hours of childcare

#### Summary of Childcare Experience (please select all that apply)

The childcare position was:  Full Time  Part Time  Babysitting/OccasionalThe applicant's level of responsibility was:  A Helper  Fully ResponsibleThe setting was:  Home  School  Childcare Center  Other \_\_\_\_\_The childcare was during:  Day  Evening  Weekends  Overnight  Several Consecutive Days

The childcare experience time period was: \_\_\_\_\_ (mm.yyyy) to: \_\_\_\_\_ (mm.yyyy)

The frequency of the childcare was: \_\_\_\_\_ times per week; \_\_\_\_\_ times per month; \_\_\_\_\_ times per year

The length of each childcare session was approximately \_\_\_\_\_ hours (range or approximate number)

The number of children applicant provided childcare for at one time was \_\_\_\_\_ children (quantity or range)

The age or age range of the child(ren) the applicant provided childcare for was \_\_\_\_\_ to \_\_\_\_\_ of age.

Please describe applicant's childcare responsibilities and duties, including activities the applicant did together with the child(ren):

Did the applicant care for a child with disabilities, including learning disabilities, ADHD, etc.?  Yes  No (If "Yes" please give details of condition and any skills or additional care needed):

The applicant's childcare responsibilities included the following (check all that apply):

 Feeding and burping a baby  Dressing children  Driving children in a car  Assisting with homework Putting a baby to bed  Potty Training  Coaching sports  Teaching children Changing a diaper  Cooking/preparing food  Playing with and involving children in activities  Other \_\_\_\_\_

**Childcare Reference (Cont.)**

Applicant's Last Name	Applicant's First Name	Nickname (optional)
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**QUALIFICATIONS**

Please rate the applicant's qualities.

	Excellent	Very Good	Good	Fair	Poor
Responsibility/Maturity	<input type="checkbox"/>				
Love of Children	<input type="checkbox"/>				
Warmth/Compassion	<input type="checkbox"/>				
Punctuality	<input type="checkbox"/>				
Flexibility	<input type="checkbox"/>				
Communication Skills	<input type="checkbox"/>				
Patience	<input type="checkbox"/>				

Why would you feel this applicant would succeed as an au pair?

Please give any additional information about the applicant you feel would be helpful to a prospective US host family, including skills or abilities applicant has demonstrated?

**Referee (Employer) Signature and Contact Information**

Name of Referee: \_\_\_\_\_ Occupation: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Work/Mobile Phone: \_\_\_\_\_  
 Address: \_\_\_\_\_ City/Postal Code: \_\_\_\_\_  
 Email: \_\_\_\_\_ Best Time to Reach You: \_\_\_\_\_

A prospective host family may contact you for a reference. Do you speak English?  Yes  No

By signing (electronically or by hand) below I confirm that all information contained in the above reference is true and accurate to the best of my knowledge. In addition, I acknowledge that any misinformation contained in the above reference could disqualify the applicant from consideration for the au pair program.

Signature of Reference - *Note\*\* the use of electronic signature is legally binding. Should you prefer using your hand written signature you may print this form.* \_\_\_\_\_ Date \_\_\_\_\_

**FOR OFFICE USE ONLY**

This document is the original reference  This document is a translation of the original reference

Additional Comments:

*As a representative of Au Pair International, my signature below confirms that I have spoken with the reference named above and verified the above information to be true and accurate to the best of my knowledge. I confirm the au pair applicant to have \_\_\_\_\_ total childcare hours including \_\_\_\_\_ total infant care hours. Lastly, if this document is the translation of the original reference, I confirm its translation to be true and accurate.*

Signature of Au Pair International Representative \_\_\_\_\_ Date \_\_\_\_\_ Print Name \_\_\_\_\_